

June 2015 School Board Minutes

School Mission Statement: STRIDE Academy will provide educational experiences for all children, promoting a strong foundation in all core academic areas. Using researched based curriculum, students will excel academically through real-life educational experiences in a challenging, caring, and student-centered environment. By meeting each student's unique educational, emotional and social needs, students will be empowered to become responsible life-long learners and leaders

1. Call to Order: 6pm
2. Attendance: Roll Call Present: Dan Thole, Nathan Schwieters, Caroline Ruegemer, Monica Schraut, Scott Dawson, Brian Weappa, Kim Galazen Tammy Biery (6:21pm)Absent: Kathy Jerabek
3. Pledge of Allegiance (By Invitation)
4. Reading of STRIDE mission statement
5. Approval of Board Agenda: Motion to approve agenda made by Dawson, seconded by Weappa. Carries 7-0. Change Old Business D to read: Employee paid time off policy 409, Second reading. Change Old business E to second reading of policy Attendance and Incentive policy 304. Motion to approve agenda changes made by Weappa, seconded by Thole. Carries 7-0
6. Public Forum: (10 Minutes) Public in attendance; Juanita Hechtel, Mike Butkowski, Julie Butkowski, Rodger Vix, Mandy Sadlo, Fran Johnson.
7. Approval of Previous Month's Board Minutes: Motion to approve May meeting minutes made by Schraut, seconded by Dawson. Carries 7-0.
8. Consent Agenda
 - a. Contract of Mary Niehoff, Kindergarten
 - b. Contract of Shonda Martinson, Kindergarten
 - c. Contract of Jennifer Thompson, 3rd Grade
 - d. Contract of Lloyd Hoelscher, 4th Grade
 - e. Contract of Jenifer Gielser, 6th Grade
 - f. Contract of Olga Savva, ELL
 - g. Contract of Nathan Schwieters, Activities Director
 - h. Contract of Mandy Sadlo, Admin. Assistant to ED
 - i. Contract of Shirley Myers, Media/Lunch Paraprofessional
 - j. Contract of Francine Johnson, SPED Coordinator

- k. Contract of Ashley Scheer, Special Education
- l. Contract of Hailey Faust, English/ Language Arts
- m. Contract of Katherine Dobbs, Special Education
- n. Contract of Doug Millaway, School Psy./Sped. Director
- o. Accept check for \$312 from St. Cloud Rox for ticket sales Fundraiser for Activities
- p. Accept checks from PATHS for \$315 (6th and 8th grade field trips), 334.97 (8th grade graduation and last day of school), \$500 (Volunteer Picnic), \$5,675.25 (Playground Equipment)
- q. Jenny Justice Resignation

Discussion of contracts being out of line with the no move in step but with 2% increase. Fechner removes the contracts of Martinson, Hoelscher, Saava and Thompson for further review. Remove contract of Millaway for approval at next meeting as no copy of his contract is present in the dropbox. Schwieters contract has the signature line as being for the Board Chair, but Schraut signed it. Should be changed to Board member. Schwieters contract is removed from the meeting. All contracts will be moved to a special meeting. Motion to approve Consent Agenda O,P and Q made by Schraut, seconded by Ruegemer. Carries 8-0.

9. Treasurers/Finance Directors Report:

- a. Finance Meeting Minutes: **Changed actual enrollment to 549 in the minutes. 9.9% fund balance.**
- b. Financial Statements
- c. Management Reports

Motion to approve financials made by Weappa, Seconded by Biery. Carries 8-0.

10. Expenditures for Board approval

- a. Iscorp: \$2400.00 (Skyward Hosting)
- b. Michelle Hahn: \$2,744.00 (Health Services)
- c. Houghton Mifflin: \$63,007.42 (Curriculum)
- d. Spanier Bus: \$13,350.00 (Transportation)
- e. Dell Marketing: \$3,413.84 (Projectors)
- f. Xcel Energy: \$2,404.02 (ES Energy)
- g. Companion Corp: \$1,253.60 (Library Software)
- h. New Horizon Foods: \$10,657.19 (Food Service)
- i. Xcel Energy: \$3,785.49 (MS Energy)
- j. Frontline Technologies: \$4,650.00 (Aesop)
- k. Tom Fish: \$ 3,910.00 (Food Service)

Motion to approve Expenditures made by Schraut, seconded by Dawson. Carries 8-0

11. Old Business:

a. Leader in Me Grant Update: **STRIDE** was awarded a grant to The Leader in Me of Approx. \$43,000 over 3 years. Will be approx.. \$12,000 a year after year 3 as a cost for STRIDE. Motion to approve the Leader in Me grant made by Ruegemer, Seconded by Schraut. Motion carries 8-0.

b. 2015-2016 Budget Approval: Chuck Herdegen: **Herdegen speaks to the revised budget projecting enrollment of 692 next year which including the addition of about 1 student per classroom. There has been a 2% increase in revenue from the state for 2015-2016. ELL is changing to being funded for up to 7 years. Starting in 2016-2017 there is additional state funds available to offset Charter School maintenance costs. Galazen asks if we should add 2 spots instead of 1 just to maintain our enrollment numbers. Ruegemer suggests we need an enrollment policy. Fechner suggests that we start and that it could be brought to the board in July. Galazen has questions about student retention and attrition. Sadlo says she will account for these numbers consistently for next year. There is more discussion as to whether to add 1 or 2 students. Motion to approve the revised budget for 2014-2015 made by Schraut, seconded by Biery. Motion carries 8-0. Biery adds that we don't want to make a habit of adding students to balance the budget. Thole said we have to live within our means.**

Motion to approve the budget for 2015-2016 with the permanent addition of one additional student per section per grade made by Weappa, seconded by Schwieters. Carries 7-1.

Roll Call: Dawson:Nay, Weappa:Aye, Biery: Aye, Schraut: Aye, Thole: Aye, Schwieters:Aye, Galazen :Aye.

c. 2015-2016 Staffing Calendar: **Fechner presents the revised staff calendar including the additional staff development days. Motion to approve the staff calendar with addition of staff days made by Schraut, Seconded by Thole. Carries 8-0. Schraut notices our weather make up days are different than what is marked on the calendar. Calendar should be presented again in July.**

Break called at 7:54pm. Meeting resumes at 8pm

d. Employee paid time off policy 409, second reading. **Change extreme to special/emergency in bullet 3. Motion to approve policy 409 with the change made by Schwieters, seconded by Dawson. Carries 8-0. Caroline asks that this policy gets sent out to staff.**

e. Attendance incentive policy 304, second reading: **Changed policy to exclude administration. Also changed 5 days to read 5 days or less based on their regularly scheduled hours per work day. Motion to approve policy 304 with the above changes made by Dawson, seconded by Thole. Carries 8-0.**

12. New Business:

a. **Custodial team: Nathan Schwieters:** Schwieters wants to make sure our custodial staff is sufficient and that they are supplied with the tools they need to do their jobs such as a lawnmower, and the tools to clear snow in the winter. Biery also adds that the equipment be appropriate for the job. Ruegemer thinks Rodger needs to be asked about what is most cost effective, staff doing those things or having a service. Galazen asks that the Facilities committee look into this area. She asks Schwieters if he would like to be the chair of the committee. It will be decided at the July meeting. Also looking at Signage for the school.

b. **NWEA Data: Schraut** shares the latest NWEA data.

c. **Student Classroom enrollment approval:** Fechner acknowledges that small class sizes are important to parents. He wants to be sure that we can keep on budget. He also speaks to students being added later in the year is hard on classrooms. He proposes that we add a total of two extra per section per grade and don't add any additional when the extra kids leave. Ruegemer suggests that if the enrollment falls below the 1 extra in each section in each grade to then reopen enrollment. Biery asks if they fall below the threshold, do we add 1 or 2 students. Dawson said we have to keep it at the budgeted number, and we add to keep that number. Galazen suggests a transitional policy. Schraut wants to be very specific regarding each grade. Motion to add an additional student to the already budgeted amount per section per grade made by Biery, Seconded by Weappa. Carries 8-0. Motion that the policy committee create a policy regarding enrollment management and that an enrollment report be created and presented to the board monthly made by Schraut, seconded by Thole. Ruegemer adds that the policy is made with budget in mind and not going over budget projections. Carries 8-0.

d. **Parent Survey 2015: Brett Fechner:** Fechner says that according to the survey communication is still an issue. He felt that the results were positive. Skyward is a continuing issue with both parents and staff. He also noticed bullying concerns and concerns with uniforms and lunches. Thole mentions a comment that a parent isn't pleased with the grading at the elementary.

e. **Findings for SPED Annual review:** Johnson said we got a letter that we have 2 citations in Special Education that are minor. They were given a list of students to review, where the minor citations were found by the SPED staff. One was for vision/hearing screening by the school nurse, that wasn't done in time. The other was for a progress report. Johnson said a corrective action plan will be drafted next week, and will be corrected. Johnson will be on staff next school year as a .8 employee.

f. **Student Supplies:** Alternative options were found for parents buying their own supplies. He found a company that boxes together all of the school supplies and will deliver them. PATHS is working on making this happen.

g. **Board Review Recap:** Galazen made a listing of highlights of board decisions made. She feels all of the positives the board made need to be

recognized. She also lists things she believes the board should focus on in the future.

13. Executive Directors Report: **Special Mtg: Friday, June 26th @ 7am to approve Q-comp document, approve offer letters.**

Building: gym floor looks great, and we should have occupancy by next Friday. Playground being installed in early July. He also thanks Kim, Scott, and Caroline for their service to the board.

14. Board Communication: None

Motion to adjourn at 9:33pm.

STRIDE Academy Board Standing Sub Committees:

1. Curriculum and Instruction: Monica Schraut, Mary Swanson, Donna Nordstrom
Micki Blenkush, Beth Cox, Brett Fechner
2. Facility/Security/Emergency: Scott Dawson, Rodger Vix, Brett Fechner,
Nathan Schweiters, Brandon Rogers, Jamie Goebel, Donna Nordstrom
3. Finance: Monica Schraut, Rebecca Hull, Chuck Herdegen, Mary Swanson,
Rodger Vix, Bethany Schwartz, Brian Weappa, Brett Fechner, Jamie Goebel
4. Elections: Christi Walsh, Angela Schmitz, Caroline Ruegemer, Katie Gruber,
Michelle Kockler
5. Futures: Kim Galazen, Tammy Biery, Jon Halter, Julie Gromberg,
Brett Fechner, Rodger Vix, Jodi Rajkowski, Beth Cox, Tamara Abers,
6. Administration Review/Hiring: Kim Galazen, Caroline Ruegemer, Dan Thole
Mary Swanson
7. STRIDE By-Laws: Jenny Justice, Monica Schraut, Jamie Goebel
8. STRIDE Policy: Jenny Justice, Monica Schraut, Brian Weappa,
Jodi Rajkowski, Tamara Abers, Brett Fechner
9. Grants/Fundraising: Tammy Biery, Nathan Schwieters, Mandy Sadlo,
Jamie Goebel

10. Technology: Kathy Jerabek, Adam Diskerud, Rodger Vix, Brian Weappa, Nathan Schwieters, Laura Maiers, Shawna Seamans, Steve Swenson
11. World's Best Workforce: Tammy Biery, Brett Fechner, Shauna Seaman, Monica Schraut, Donna Nordstrom
12. Marketing: Kim Galazen, Christi Walsh, Melissa Ritter, Melissa Medford, Rachel Lolmasteymaugh, Caroline Ruegemer, Brett Fechner, Donna Nordstrom